



## EXHIBIT SERVICES INTERNET/TECHNOLOGY 2020

For assistance, please contact Exhibitor Services at +1-604-647-7480 or by email. To place your order, please fill out this form and email it to [exhibitorservices@vancouverconventioncentre.com](mailto:exhibitorservices@vancouverconventioncentre.com). Save paper, time and money by placing your order online at [vancouverconventioncentre.com/services/exhibitor-services](http://vancouverconventioncentre.com/services/exhibitor-services)

### EVENT INFORMATION

EVENT NAME

EVENT DATES

BOOTH #

### BILLING INFORMATION

COMPANY NAME

ADDRESS

Street

City

Province / State

Postal / ZIP Code

CONTACT NAME

EMAIL

TELEPHONE

ON-SITE CONTACT NAME

MOBILE

Customer provided wireless routers, wired routers, switches, hubs or access points are not permitted anywhere within the Vancouver Convention Centre. All network devices must be provided by the Convention Centre.

### EXHIBITOR WIFI

A separate access code is required for each device. Codes are not transferable from one device to another, are active for the same time period as the service purchased for the first device, and will work throughout the Vancouver Convention Centre.

Service up to 30Mbps	Rate	Total
1 Access Code - 1 Day (24 Hours)	\$150.00	
1 Access Code - 2 Day (48 Hours)	\$260.00	
1 Access Code - Event (192 Hours)	\$395.00	
3 Access Codes - 1 Day (24 Hours)	\$275.00	
3 Access Codes - 2 Day (48 Hours)	\$395.00	
3 Access Codes - Event (192 Hours)	\$595.00	
5 Access Codes - 1 Day (24 Hours)	\$495.00	
5 Access Codes - 2 Day (48 Hours)	\$595.00	
5 Access Codes - Event (192 Hours)	\$795.00	
1 Multiuser code for up to 10 devices - 1 Day (24 Hours)	\$895.00	
1 Multiuser code for up to 10 devices - 2 Day (48 Hours)	\$995.00	
1 Multiuser code for up to 10 devices - Event (192 Hours)	\$1,195.00	

### PRIVATE WIFI NETWORK (DHCP)

Item	Qty.	Advance Rate (21 days prior to event move-in)	Standard Rate (Under 21 days to event move-in)	Late Rate*	Total
Private WIFI Network (DHCP)	First Device	\$1,395.00	\$1,450.00	\$1,495.00	
Additional Wireless Devices (Each device accessing the internet must be counted)		\$130.00	\$140.00	\$150.00	

SSID (Name)

Password

8 Character Minimum

## WIRED INTERNET SHARED

Item	Qty.	Advance Rate (21 days prior to event move-in)	Standard Rate (Under 21 days to event move-in)	Late Rate*	Total
Daily Rate	First Device	\$495.00	\$595.00	\$795.00	
Event Rate	First Device	\$1,395.00	\$1,450.00	\$1,495.00	
Additional Devices (Each device accessing the internet must be counted)		\$160.00	\$170.00	\$180.00	
Switch Rental – 5 or 8 Port		\$75.00	\$75.00	\$75.00	

\*Under 48 hours to the event move-in

## WIRED INTERNET DEDICATED ENHANCED

Item	Qty.	Advance Rate (21 days prior to event move-in)	Standard Rate (Under 21 days to event move-in)	Late Rate*	Total
Wired Internet Dedicated – 30Mbps Daily Rate	First Device	\$1,695.00	\$1,795.00	\$1,995.00	
Wired Internet Dedicated – 30Mbps Event Rate	First Device	\$4,695.00	\$4,895.00	\$5,195.00	
Wired Internet Dedicated – 100Mbps Daily Rate	First Device	\$4,295.00	\$4,695.00	\$4,995.00	
Wired Internet Dedicated – 100Mbps Event Rate	First Device	\$11,995.00	\$12,995.00	\$13,995.00	
Each Additional Device		\$160.00	\$170.00	\$180.00	
Each Additional IP Address		\$160.00	\$170.00	\$180.00	
Switch Rental – 5 or 8 Port		\$75.00	\$75.00	\$75.00	

\*Under 48 hours to the event move-in

## VOICE CONNECTIVITY

Item	Qty.	Advance Rate (21 days prior to event move-in)	Standard Rate (Under 21 days to event move-in)	Late Rate*	Total
IP Telephone		\$295.00	\$335.00	\$395.00	
Analog Phone Line (Equipment not included)		\$295.00	\$335.00	\$395.00	

## CABLE TV – BELL IPTV

Item	Qty.	Advance Rate (21 days prior to event move-in)	Standard Rate (Under 21 days to event move-in)	Late Rate*	Total
Set Top Box with HDMI Connection (Television monitor not included)		\$375.00	\$395.00	\$495.00	

MANUAL PROCESSING FEE \$40.00

SUBTOTAL

GST 5%

PST 7%

TOTAL

### PAYMENT INFORMATION

#### Preferred Method of Payment

##### Credit Card

Once your order has been processed, a secure payment link will be sent to complete the payment.  
Accepted Credit Cards: Visa, MasterCard and American Express. Payment must be received 3 days before event move-in.

##### Bank Wire Transfer

Additional fees apply. Bank Information will be provided with the confirmation email. Payment must be received 10 business days before event move-in.

##### Cheque

Information will be provided with the confirmation email. Payment must be received 10 business days before event move-in.

I hereby authorize the Vancouver Convention Centre or its agents to perform the service(s) described above and agree to assume complete responsibility for all charges for service.

Authorized Signature

Name & Title of Authorized Representative

Date MM/DD/YY

To place your order complete this form and email it to [exhibitservices@vancouverconventioncentre.com](mailto:exhibitservices@vancouverconventioncentre.com)

All services are sold on a per booth or per exhibitor basis, and must be accompanied by payment in Canadian funds. All prices are subject to applicable taxes and/or change without notice. Credit will not be given for orders installed but not used, or orders cancelled within 48 hours of installation. All payment has to be received three days before the event move-in.

All services listed on this form and many more are available through the Vancouver Convention Centre's Online Ordering at [vancouverconventioncentre.com/services/exhibitor-services](http://vancouverconventioncentre.com/services/exhibitor-services). This service is available 24 hours a day. For orders placed online the manual processing fee of \$40.00 does not apply. Requesters will receive instant order confirmation and payment receipts.

## TERMS & CONDITIONS

1. Requests for service and special arrangements at the discount rate must be received no less than seven (7) days prior to scheduled arrival time for move in. Otherwise, the standard rate applies to each service.
2. Complete information must be provided on the Telephone/Internet Order Request Form to ensure prompt processing of the order. Incomplete information will delay processing.
3. Conditions for processing service order forms:
  - a) Payment for service must accompany service orders.
  - b) For new service required at time of show please call (604) 647-7299 or visit the Vancouver Convention Centre Service Desk located on the floor of your show during scheduled move-in times.
4. Credit will not be given for service installed and not used.
5. The Customer will be fully responsible for the safekeeping of any equipment during the show and its prompt return at the close of the show to Vancouver Convention Centre personnel.
6. It is understood that if after assignment, Vancouver Convention Centre must change a pre assigned I.P. address, the Customer has no recourse for compensation against Vancouver Convention Centre. Every effort will be made to maintain the originally assigned address.
7. Only Vancouver Convention Centre personnel are authorized to modify system wiring or cabling.
8. Material and equipment furnished by Vancouver Convention Centre for this service order shall remain the property of Vancouver Convention Centre.
9. Customer shall not and shall not permit any of its users or other third parties to:
  - (a) disclose private communications without permission to parties other than the intended recipient, or the disclosure of confidential information;
  - (b) restrict or inhibit any other user from using and enjoying the Internet;
  - (c) post or transmit any unlawful, threatening, abusive, libelous, defamatory, obscene, pornographic, or profane information of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability, or otherwise violate any local, provincial, state, national or international law, including without limitation, export control laws and regulations;
  - (d) post or transmit any information or software that contains a virus, worm, cancelbot or other harmful component;
  - (e) upload, post, publish, transmit, reproduce, or distribute in any way, information, software or other material obtained through the Internet which is protected by copyright or other proprietary right or derivative works with respect thereto, without obtaining permission of the copyright owner or rightholder; or
  - (f) abuse or fraudulently use the Internet in any way not specifically set forth above.

10. Limitation of Liability

(a) Customer understands that Customer and its users may access the Internet through the service. Customer understands further that neither the Vancouver Convention Centre nor its Internet Service Provider operate or control the Internet in any way, and that all merchandise, information and services offered or made available or accessible on the Internet are offered or made available or accessible by third parties.

(b) Customer assumes total responsibility and risk for Customer's and its users' use of the service and the Internet. Neither the Vancouver Convention Centre nor its Internet Service Provider make any express or implied warranties, representations or endorsements whatsoever (including without limitation warranties of title or noninfringement, or the implied warranties of merchantability or fitness for a particular purpose) with regard to any merchandise, information or service provided through the Internet, and neither the Vancouver Convention Centre nor its Internet Service Provider shall be liable for any cost or damage arising either directly or indirectly from any such transaction. It is solely Customer's and its users' responsibility to evaluate the accuracy, completeness and usefulness of all opinions, advice, services and other information, and the quality and merchantability of all merchandise, provided on the Internet generally.

(c) Customer understands further that the Internet contains unedited materials some of which are sexually explicit or may be offensive to some people. Customer and its users access such materials at their own risk. The Vancouver Convention Centre and its Internet Service Provider have no control over and accept no responsibility whatsoever for such materials.

(d) The service is provided on an "as is" and "as available" basis without warranties of any kind, either express or implied, including but not limited to warranties of title, non-infringement or implied warranties of merchantability or fitness for a particular purpose. No advice or information given by the Vancouver Convention Centre or its Internet Service Provider or their affiliates or their contractors or their respective employees shall create a warranty. Neither the Vancouver Convention Centre nor its Internet Service Provider warrants that the service will be uninterrupted or error free or that any information, software or other material accessible on the Internet is free of viruses, worms, trojan horses or other harmful components.

(e) Under no circumstances shall the Vancouver Convention Centre or its Internet Service Provider or their affiliates or contractors be liable for any direct, indirect, incidental, special, punitive or consequential damages that result in any way from Customer's or its users' use of or inability to use the service or to access the Internet or any part thereof, or Customer's or its users' reliance on or use of information, services or merchandise provided on or through the service, or that result from mistakes, omissions, interruptions, deletion of files, errors, defects, delays in operation, or transmission, or any failure of performance.

(f) Without in any manner limiting the express limitations contained in this section, neither the Vancouver Convention Centre nor its Internet Service Provider shall be liable to Customer or its users or any other parties for any:

- (i) act or omission of a telecommunications carrier whose facilities are used in establishing connections;
- (ii) disclosure of private communications to parties other than the intended recipient, or the disclosure of confidential information;
- (iii) restriction or inhibition imposed by a third party;
- (iv) posting, transmittal or receipt of any unlawful, threatening, abusive, libelous, defamatory, obscene, pornographic, or profane information of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability, or otherwise violate any local, provincial, state, national or international law, including without limitation, export control laws and regulations;
- (v) posting or transmittal of any information or software that contains a virus, worm, cancelbot or other harmful component;
- (vi) uploading, downloading, posting, publishing, transmittal, reproducing, or distributing in any way, of information, software or other material obtained through the Internet which is protected by copyright or other proprietary right or derivative works with respect thereto;
- (vii) infringement of patents or other proprietary rights; or
- (viii) abuse or fraudulent use of the Internet in any way not specifically set forth above.