



EXHIBIT SERVICES HOUSEKEEPING 2018

This form is your official invoice – please keep a copy for your records. All services are sold on a per booth or per exhibitor basis, and must be accompanied by payment in Canadian funds. All prices are subject to applicable taxes and/or change without notice. Credit will not be given for orders cancelled with less than 48 hours notice.

EVENT #

BOOTH #

EVENT INFORMATION

EVENT NAME

EVENT DATES

CONTACT INFORMATION

COMPANY NAME

ADDRESS

Street

City

Province / State

Postal / ZIP Code

CONTACT NAME

EMAIL

TELEPHONE

BOOTH VACUUMING & SHAMPOOING SERVICES

DATES REQUIRED

200 SQ FT. OR LESS

Item	Qty. (Days)	Discount Rate (7 days prior to move-in)	Standard Rate (Under 7 days to move-in)	Total
Booth Carpet Vacuuming		\$26.00/booth	\$34.00/booth	
Booth Carpet Shampooing		\$50.00/booth	\$58.00/booth	
Booth Damp Mop		\$50.00/booth	\$58.00/booth	

200 SQ FT. OR MORE

Item	Total Sq Ft	Qty. (Days)	Discount Rate (7 days prior to move-in)	Standard Rate (Under 7 days to move-in)	Total
Booth Carpet Vacuuming			\$0.24/sq ft	\$0.31/sq ft	
Booth Carpet Shampooing			\$0.31/sq ft	\$0.36/sq ft	
Booth Damp Mop			\$0.31/sq ft	\$0.36/sq ft	

MANUAL PROCESSING FEE \$25.00
SUBTOTAL

PAYMENT INFORMATION

Make cheques payable to:
Vancouver Convention Centre
1055 Canada Place
Vancouver, BC, Canada
V6C 0C3

Visa MasterCard American Express

Bank Wire Transfer (Processing fees apply)

GST 5%

TOTAL

CREDIT CARD #

EXP

NAME AS IT APPEARS ON CARD

To fax your form or for further inquiries Call: 604-647-7480 or Fax: 604-647-7325

I hereby authorize the Vancouver Convention Centre or its agents to perform the service(s) described above and agree to assume complete responsibility for all charges for service.

Authorized Signature

Name & Title of Authorized Representative

Date MM/DD/YY