WHAT YOU CAN DO:

• Ensure the facility’s three-stream recycling receptacles are being used during move in/out and throughout the show

• Design your signage to be reusable or recyclable

• Review what products can be recycled at the Vancouver Convention Centre (see Waste Management Policy) and use the policy as a guide to purchase products – have your exhibitors do the same.

• Submit a materials checklist if your event will generate a large amount of recyclable and non-recyclable waste. This will ensure that the VCC can provide you with the support you need when managing this waste.

• Make a plan for donating left over items such as pre-packaged foods within their expiration date, decorations, giveaways, bags, office supplies, unpainted construction supplies or uncut carpet pieces. With advance notice, the Vancouver Convention Centre will coordinate this with you.

• Communicate with exhibitors and decorators in advance to allow them to be part of your waste reduction plan.

JUST SOME OF THE REASONS WHY GREEN EVENTS MAKE SENSE:

• Save money by conserving resources

• Meet the global expectations of your stakeholders and attendees thereby creating a competitive advantage and reputation

• Support local communities by donating excess materials and protecting their environment

• Educate and influence long-term sustainable behavior with exhibitors, decorators and attendees

For questions, please contact your Event Manager.
MATERIALS CHECKLIST:

RECYCLABLE
☐ Styrofoam (pellets and white packaging only)**
☐ Cardboard boxes and signs**
☐ Glass bottles and jars
☐ Kitchen grease
☐ Paper and newsprint
☐ Wood (uncoated, untreated)**
☐ Plastic film and shrink wrap
☐ Plastic containers
☐ Metal and aluminum containers
☐ Electronics, furniture or equipment
☐ Pallets

DONATIONS
☐ Donate-able goods (books, t-shirts, office supplies, decor, potted plants, bags, craft materials, garden supplies, etc.)
☐ Non-perishable pre-packaged food before expiry date
☐ Donate-able yard/garden items

COMPOSTABLE
☐ Food scraps
☐ Plants, trees and yard debris

LANDFILL
☐ Plastic food serviceware including beverage cups and utensils
☐ Plastic signage
☐ Food packaging
☐ Vinyl banners/tablecloth
☐ Foam core signage
☐ Labels

OTHER

** For very large quantities, pre-approval is required and additional fees may apply (fee to be quoted based on size and amount of waste).